

MARION NATURAL GAS & SOUTH PITTSBURG BOARD OF WATER WORKS  
P.O. BOX 408  
SOUTH PITTSBURG TN 37380  
(423) 837-7164

UTILITY BILLING AUTOMATIC DRAFT PAYMENT (ACH) AUTHORIZATION

1. UTILITY BILLING ACCOUNT INFORMATION

Account Number: \_\_\_\_\_

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

2. AUTOMATIC DRAFT PAYMENT (ACH) BANK INFORMATION

Bank Name: \_\_\_\_\_

Bank Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Bank Phone Number: \_\_\_\_\_

Draft Payment Account Type:      Checking      Savings

Bank ABA (Routing) #: \_\_\_\_\_ Bank Account #: \_\_\_\_\_

3. AUTOMATIC DRAFT PAYMENT (ACH) AGREEMENT

- a. Marion Natural Gas & South Pittsburg Board of Water Works offers an automatic draft payment option that will automatically debit the amount due from the authorized checking or savings account each time a utility billing statement is scheduled for payment.
- b. Marion Natural Gas & South Pittsburg Board of Water Works will process all automatic draft payments for the exact dollar amount calculated for the billing cycle and will schedule the debit for the "Due Date" listed on the utility billing statement.
- c. Marion Natural Gas & South Pittsburg Board of Water Works requires the customer to attach a voided check with this authorization form showing the preprinted bank information, including the bank account name, the bank ABA (routing) number, the bank account number, and the customer name.
- d. Marion Natural Gas & South Pittsburg Board of Water Works will continue to initiate automatic draft payments from the authorized checking or savings account listed on this authorization form until written notification is received from the participating customer requesting to terminate the payment service. Marion Natural Gas & South Pittsburg Board of Water Works suggests that written notifications be received at least 30 days prior to the next scheduled draft date in order to allow for processing of the request. All written requests must be signed and received by Marion Natural Gas & South Pittsburg Board of Water Works.

4. AUTOMATIC DRAFT PAYMENT (ACH) AUTHORIZATION

- a. My signature below authorizes Marion Natural Gas & South Pittsburg Board of Water Works to initiate an automatic draft payment debit from my checking or savings account listed on this authorization form based on the terms and conditions within the agreement outlined above. I understand that this automatic draft payment authorization will remain in full force and effect based on the terms and conditions within the agreement outlined above until Marion Natural Gas & South Pittsburg Board of Water Works receives written and signed notification from me to terminate the payment service.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_